

SUBJECT: BERLIN AIR SHOW (ILA) PLANNING MESSAGE (100 DAYS TO OPENING)

1. THE 2008 BERLIN AIR SHOW, WILL TAKE PLACE 27 MAY-1 JUN 2008 AT SCHOENEFELD (BERLIN) GERMANY. PLANNING INFORMATION IS PROVIDED.

2. THE OFFICE OF DEFENSE COOPERATION (ODC) GERMANY, WITH SUPPORT FROM U.S. EMBASSY BERLIN AND EUJ4, IS PRIMARY COORDINATOR FOR OFFICIAL DOD VISITORS. TO MAXIMIZE SUPPORT FROM ODC GERMANY, OBTAIN ATTENDEE DATA SHEET FROM ODC GERMANY (AVAILABLE ON WEBSITE, [HTTP://GERMANY.USEMBASSY.GOV/GERMANY/ILA2008.HTML](http://GERMANY.USEMBASSY.GOV/GERMANY/ILA2008.HTML), FILL IN INFORMATION AND FAX TO 011-49-228-329-2292 OR EMAIL TO MDELFS.GY@SAN.OSD.MIL.

3. SCHEDULE.

26 MAY - ILA GOLF TOURNAMENT (BY INVITE ONLY)

26 MAY - US AMBASSADOR'S RECEPTION (BY INVITE ONLY)

27-29 MAY - PROFESSIONAL DAYS

30 MAY-1 JUN - PUBLIC DAYS

4. COUNTRY CLEARANCE FOR THE ILA IS NOT REQUIRED, AS ILA IS A PRIVATE FACILITY AND ASSUMING NO CLASSIFIED DISCUSSIONS WILL TAKE PLACE. IF YOU PLAN TO CONDUCT OTHER BUSINESS WHILE IN GERMANY PLEASE CONSULT THE FOREIGN CLEARANCE GUIDE AT [HTTPS://WWW.FCG.PENTAGON.MIL/](https://www.fcg.pentagon.mil/).

5. SHOW REGISTRATION. ODC GERMANY WILL PROVIDE ILA SECURITY/ENTRANCE BADGES FOR DOD, USEUCOM AND USAF OFFICIALS. DIRECT REQUESTS TO MR. PETER DUBNITZKI, E-MAIL: PDUBNITZKI.GY@SAN.OSD.MIL, PHONE: 49-228-329-2701. FOR ALL OTHERS, TICKETS MAY BE PURCHASED VIA THE INTERNET AT WWW.ILA-BERLIN.COM UNDER "ORDER TICKETS NOW."

6. HOTEL RESERVATIONS.

A. ODC HAS NEGOTIATED A GROUP RATE WITH THE WESTIN GRAND HOTEL (WWW.WESTIN-GRAND.COM). TO BOOK AT THAT RATE, CONTACT MS. MONIKA DELFS, EMAIL: MDELFS.GY@SAN.OSD.MIL OR PHONE: 011-49-228-329-2727. THE NEGOTIATED ROOM RATE OF EUR 189 INCLUDES BREAKFAST AND IS BELOW THE US GOVERNMENT PER DIEM RATE FOR BERLIN (CURRENTLY \$287). TO ENSURE ACCOMMODATIONS AT THE GIVEN RATE, ODC GERMANY URGES VISITORS TO MAKE ARRANGEMENTS BEFORE 1 APRIL 2008.

B. AIRCREW HOTEL. EUCOM/ ECJ4 HAS ARRANGED THE BERLINER RING HOTEL FOR AIRCREW, WITH SUBSIDIZED RATES, BREAKFAST ALSO INCLUDED. POC IS MAJ MATT COOK, EUCOM/ ECJ4, DSN 314-430-5902 (CIV 011-49-711-680-5902), COOKM@EUCOM.MIL.

C. RESERVATION DEADLINE. ODC HAS BLOCKED A SUFFICIENT NUMBER OF HOTEL ROOMS FOR DOD VISITORS. THE BLOCKED ROOMS WILL BE RELEASED BACK TO THE HOTEL ON A SLIDING SCHEDULE THROUGH 14 APRIL 2008. ODC IS UNABLE TO GUARANTEE ROOM AVAILABILITY AT THE NEGOTIATED HOTEL AND RATE AFTER 14 APRIL 2008.

D. HOTEL QUESTIONS. QUESTIONS CONCERNING HOTEL SUPPORT FOR DOD VISITORS SHOULD BE DIRECTED TO MS. MONIKA DELFS, EMAIL: MDELFS.GY@SAN.OSD.MIL OR PHONE: 011-49-228-329-2727.

7. TRANSPORTATION. ODC GERMANY WILL PROVIDE VIP TRANSPORTATION TO AND FROM THE HOTEL. ODC GERMANY BERLIN AIR SHOW TRANSPORTATION POC IS LTC RALPH BOECKMANN, 011-49-228-329-2728, RBOECKMANN@SAN.OSD.MIL.

8. UNIFORM POLICY. GENERALLY, CLASS A UNIFORMS (FOR CIVILIANS, BUSINESS ATTIRE) ARE WORN ON ALL TRADE/ INDUSTRY DAYS. EXCEPTION: AIRCREW.

9. POINTS OF CONTACT.

A. ODC GERMANY - LT COL KELLEY 011-49-228-329-2704, KKELLEY@SAN.OSD.MIL.

B. ODC GERMANY - MR. PETER DUBNITZKI, 011-49-228-329-2701, PDUBNITZKI.GY@SAN.OSD.MIL.

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